

# ST GEORGE AND THE ENGLISH MARTYRS

## MINUTES OF PARISH PASTORAL COUNCIL MEETING

HELD ON 2<sup>nd</sup> OCTOBER 2017

**Present:** Fr Brett, Dianne Alexander, Malcolm Duncan, Brian Lish, Chris McPhillips, Annabelle Delgado, Suzanne Halvey, Kelvin Ncube, David Andrew, Frank McEvoy, Graham Alcock, Paul Schofield,

**Apologies:** received from Catherine Harrold, Paul Gwilliam and Sharon Chambers.

**Fr Brett opened the meeting with a prayer.**

### **Membership:**

Elected members - Charlotte Alexander has found it necessary to resign from the PPC due to personal commitments and Frank noted thanks for all her efforts during her term of office. Fr Brett will consider a replacement for Charlotte and Frank requested that names of any young person suitable to fill this position be forwarded to Fr Brett.

Appointments by P.P. - Fr Brett re-appointed Kelvin Ncube for a further term of office and has also appointed Brian Fitzgerald (Chair of Senior Justice & Peace Group) to the Council.

### **Approve minutes of the last PPC meeting held on 5<sup>th</sup> June 2017**

The minutes of the last PPC meeting were approved.

### **Matters arising from Action list of 5<sup>th</sup> June 2017**

- Frank to provide spray paint for Malcolm
- Confirmation and FHC photos for website.
- Bishop to visit 24<sup>th</sup> June 2018 to Confirm our young people at the 10.45am Mass.

### **Receive Treasurer's report**

Graham had circulated his report to the Council prior to the meeting and he briefly outlined some key areas.

Work to remedy some Health & Safety issues currently being addressed. Standing Orders for Offertory currently up on previous figures at this stage of financial year. Some work will be required on trees at St. Gregory's incurring further expenditure. Budget will be updated when first 6 months figures available.

Graham also reported that the parish hall requires some refurbishment in its present state but that until the SOG initiative/parish structures became clearer, this would not progress but would be kept under review.

Frank thanked Graham for his very comprehensive finance report.

### **Receive report from Steward of the Gospel**

A report from Paul had previously been circulated. Frank said he had recently attended a Diocesan SOG day as Paul was unable to attend and it centred around the clergy and Stewards of the Gospel asking questions of the Diocese to help understand how the new document 'Working Together to Evangelise our Diocese' is going to work. Frank had previously emailed this to the Council and he explained that it outlines 14 critical issues and 4 main areas of approach. Frank briefly explained the 2 main areas to address are Youth and Training. He said that any feedback from our parish is requested by 20<sup>th</sup> October 2017. Any ideas can be emailed to Frank as the Parish and Diocesan plan need to be dovetailed together.

Fr Brett expressed his concern on possible plans to cluster clergy around hospitals and schools, which would have a considerable effect on existing parishes.

Fr Brett said that Paul Gwilliam will be stepping down from his role and he has arranged to meet a new parishioner who has experience in this role from their previous parish.

### **Items raised by Father Brett**

- It was noted that the Christmas Parish/School Fayre will take place in the school on Saturday 25<sup>th</sup> November. This is a joint community event and Suzanne will liaise with Annette (PTA Chairperson) to raise this at their next PTA meeting on 17<sup>th</sup> October. Brian agreed to order the Draw tickets.
- Suzanne/Brian will email a list of stalls etc. to the PPC so they are able to offer support where necessary.

### **Items raised by Headteacher for discussion.**

- Annabelle reported that Hannah Wallen has taken over preparing our children for FHC.
- Copies of the Diocese BRES report which followed their inspection of the Catholic life of the school in June 2017 will be displayed in the church porches. The Inspectors were very impressed with the quality of prayer and the religious life of the school which they rated outstanding. Frank will also bulk email the report to those parishioners who receive the newsletter each week, highlight it on the website and newsletter to celebrate this achievement.
- Classes will be attending the 9.15 Mass during the summer term to celebrate with the parish.
- Annabelle will contact Sharon so that families with children who are due to start school in September 2018 and are on the baptismal register, can be invited to the open mornings which starts in November.
- Diocesan capitation of £10 per child now being paid by the parish. Graham explained the background to this.

### **Social events**

Thanks extended to Dianne and her team for a very successful Allo Allo evening.

Murder/Mystery night postponed as the Drama group had just been advised that their own Drama week coincided with the date we had agreed. This event will be re-arranged for a later date.

Magic Night to be held on 3<sup>rd</sup> February 2018.

Annabelle said that the school hall would always be available for parish social events and thanks were extended to her for this kind offer.

Suzanne confirmed that the annual fireworks display will take place at St. Gregory's on Saturday 11<sup>th</sup> November 2017.

### **Any other business**

David reported that much has been done but there are some items from the Health & Safety report still outstanding and these will be discussed by the Finance Committee for future budgeting.

He has prepared schedules for regular inspections of the carbon monoxide, smoke detectors etc.

Frank thanked David for his work in this area.

Defibrillators – Dianne reported that these are now installed in main entrance of both churches. Sharon to put a note in the newsletter to this effect and also display a list of names of parishioners who are trained.

Befriending Group - Dianne gave a brief report and after a short discussion, it was agreed that more clarity needs to be given to what the Befriending Group guidelines were and whether more volunteers were needed to take on this commitment.

Café Group – Frank said that he had received a letter from the Café group who had discussed the possibility of using the parish hall to provide a service/facilities for those less fortunate than ourselves. The practicalities of how this could be achieved was discussed. It was agreed that it would not be possible to convert the disabled toilet into a shower/wet room and the health & safety logistics of providing overnight accommodation would be enormous. It was felt that as a parish it is our duty to support the homeless, which at the moment we are doing so by providing food for the HARP foodbank. It was noted that the Baptist Church locally have facilities set up to provide further help and parishioners could offer their help there. David said that it would also be difficult for our parish as the hall is used at some point every day.

300 Club – Malcolm said he would like to consider stepping down from running the 300 Club after many years so a new volunteer will be sought. Advertise in the newsletter.

**Date of Annual General Meeting.**

It was agreed that the AGM of the PPC will be held on **Sunday 19<sup>th</sup> November 2017 – 6.00pm** in the parish hall with refreshments being served from 5.30pm.

**Date of next PPC meeting after the AGM**

It was agreed that the next PPC meeting after the AGM will take place on **5<sup>th</sup> February 2018** in the school at 7.30pm.

There being no further business, Fr Brett thanked the PPC for all their support and closed the meeting with a prayer and blessing at 9.10pm.

Action List		
Suzanne and Brian	Email Christmas fayre list to PPC	
Frank	Bulk email BRES inspection report and put on website	
Annabelle and Sharon	BRES Inspection report – item for newsletter	
Sharon	List of trained Defibrillator users for porches	
Sharon	Newsletter – Defibrillators installed in porches	
Dianne/Fr Brett	Review Befriending Group	
Sharon	Newsletter – volunteer to take over 300 club	