

**ST GEORGE AND THE ENGLISH MARTYRS**  
**MINUTES OF PARISH PASTORAL COUNCIL MEETING**

**HELD ON 11<sup>th</sup> APRIL 2016 (v2)**

**Present:** Fr Brett Adams, Dianne Alexander, Malcolm Duncan, Catherine Harrold, Chris McPhillips, David Andrew, Frank McEvoy, Charlotte Alexander, Adrienne Davison,

Also present: Val McEvoy (Minutes Secretary)

Apologies were received from Paul Schofield, Graham Alcock, Annabelle Norris, Brian Lish and Suzanne Halvey.

Father Brett opened the meeting with a prayer.

**Approve minutes of the last PPC meeting held on 23<sup>rd</sup> February 2016**

The minutes were agreed and approved.

**Matters arising from Action list of 23<sup>rd</sup> February 2016**

- Front lighting at St. George's reviewed and additional lighting fitted
- David confirmed that he has visited St. Andrew's cemetery and said that the stone can be cleaned quite easily and this will be done once the weather improves. Any digging to lift and reposition the gravestone to Canon Tofts grave will firstly require consent from the clergy at St. Andrews and would also be quite a major job. It was noted that any expenditure would be agreed before any work commences.
- Frank said that Gabrielle has no immediate requests for equipment for the youth.
- Fr Brett said he is still waiting for information about the Door of Mercy Pilgrimage on Saturday 10<sup>th</sup> September and will publicise details when available.
- Alternative to hymn books being looked into and at this stage there is nothing further to report.
- Dianne said that the Resuscitation Council and British Heart Foundation recommend that Defibrillators should be purchased in conjunction with the Ambulance Service. The cost would be between £800-£1,200 but we can apply for a £400 grant if purchased in conjunction with the Ambulance Service. At present the nearest one available for public use is at Thorpe-Bay Tennis Club. It would have to be agreed where to site the cabinets and who would be trained to use the machine. This will need to be included in the budget to go to the Finance Committee.
- Malcolm has reported to Sharon about hall users being asked to clear food from the fridge and also ensure that all the external doors are locked before leaving the premises.

**Receive update on Financial Report for Parish**

Graham had circulated his report to the Council before the meeting as he was unable to attend and a brief discussion took place.

Adrienne said that the parish that her mother attends appears to have a very useful way of promoting Gift Aid and she will provide further information for the next meeting.

Adrienne asked about any Diocesan cost for administering Gift Aid, but Fr Brett said he thinks this has been dropped.

**Other items raised by Father Brett**

Fr Brett confirmed that he has spoken to Paul Gwilliam about taking on the role of Steward of the Gospel for our parish and is delighted that he has agreed. Forms have been sent to the Diocese to officially sanction his appointment. Frank said that once this has been confirmed, Paul will be invited to become an ex-officio member of the PPC so any help and support that he may need can be available to him.

**Items raised by Annabelle Norris**

Frank confirmed that Annabelle had no updates to report as this is the first day of the new term.

### Any other business

- Suzanne has confirmed that the summer fayre will take place on Saturday 11<sup>th</sup> June and they will start collecting bottles for the tombola, raffle prizes and other items from the end of April.
- Frank confirmed that tickets are now on sale for the Quiz Night being held on St. George's Day, 23<sup>rd</sup> April in the parish hall.
- He also confirmed that a Wine Tasting evening will be held on Saturday 21<sup>st</sup> May in the hall and will contact Sharon to ensure that this appears in the newsletter.
- Val said she would be very grateful for raffle prizes for either event which can be left with Sharon in the office.
- Adrienne asked about the Befriending Group. Dianne explained that at present two members of the group visit two parishioners on a regular basis but she is still waiting for DBS clearance for other volunteers. Adrienne asked that her mother-in-law also be included on the list to receive visitors and gave details to Dianne.
- Dianne mentioned that Enhanced DBS certificates are valid for 3 years but not transferable from one group to another. There is a new system where certified people can pay an annual fee of £13, which must be done within 19 days of receiving their certification, and this will then be updated every 2 weeks to keep live and also be transferable to other groups.
- Malcolm asked if the choir could consider displaying the psalm number on the board if it is from the hymn book, so parishioners can follow the words. Frank said that the psalms are sometimes taken from other hymn books but will keep an eye on this each week.
- Chris reported that the ice packs and other items in the first aid kit are out of date and she will speak to Sharon to have them replaced.
- Frank reported that the new Georgian is almost ready for publication on the weekend of 23/24th April for St. George's Day. They will be sold at £1 each, and advertising in the publication will cover the balance of having them printed professionally.
- Dianne said she had seen a 'We are Open' banner which could be displayed on the front doors and look very welcoming. Chris said that the new noticeboard has a 'Welcome' poster displayed.
- Frank confirmed that the school summer fayre will take place on 9<sup>th</sup> July.

### Date and time of next meeting

The next meeting of the PPC will be held on Monday 6<sup>th</sup> June 2016 at 7.30pm. Venue to be confirmed.

Frank thanked everyone for attending. Fr Brett closed the meeting with a prayer at 8.40pm.

### Action List

|        |  |  |
|--------|--|--|
| Graham | Include cost of Defibrillators in budget to Finance Committee          |  |
| All    | Donations of raffle prizes for Quiz Night and Wine Tasting evening     |  |
| Frank  | Wine Tasting advertisement for newsletter                              |  |
| Frank  | Check weekly if Psalm from the hymn book & display on board/newsletter |  |
| Chris  | Report out of date first aid items to Sharon                           |  |
|        |  |  |