



Diocese of Brentwood

Stewards of the Gospel

Parish Questionnaire



Stewards of the Gospel – Parish Questionnaire



This questionnaire provides a framework for each parish community in the Diocese to explore its vitality and future direction. The prayer, consultation and reflection that lead to your responses are of central importance to this whole process; the questionnaire is simply the document for systematically recording the outcomes of your deliberations.

The Questionnaire

The questionnaire is presented in 3 parts.

Part A – *A Picture of Our Community* – provides the opportunity to gather, explore and present facts and figures about a wide range of facets of parish life.

Part B – *Reflective Questions* – key questions under 10 main headings for open discussion by your parish community, and the opportunity to highlight existing good practice.

Part C – *Our Community's Initial Thoughts and Ideas about the Future* – where your parish community is asked to provide its first thoughts about how it might move forward.

Ultimately, we would like all parishes to provide their final responses using an on-line questionnaire as this will allow us to collate and analyse responses efficiently – and we will be providing information later in the year about how to do this. However, while drafting and sharing your responses within the parish, you may find that the electronic version of the questionnaire proves to be the best way of recording and storing your responses. The e-version of this document is available to download under “resources” on the diocesan website, www.dioceseofbrentwood.net/departments/evangelisation.

Please get in touch if you have any questions or if you have any comments or suggestions to make.

The DSPG Steering Group: Fr Tom Saunders, Fr Andrew Headon and Ms Adele Angel can be contacted at dspg@dioceseofbrentwood.org

Background Details

Name of parish:

St George and the English Martyrs

Details of church(es) in the parish:

Church name	Church address
St George and the English Martyrs	Ness Road, Shoeburyness, Essex. SS3 9DH
St Gregory	The Broadway, Thorpe Bay, Essex. SS1 3EX

Key parish contacts:

Priest(s)	Permanent Deacon(s)	Steward of the Gospel
Fr. Brett Adams		Paul Gwilliam

Details of main contact for this questionnaire:

Name:	Paul Gwilliam	Address: 7, Pentland Ave. Shoeburyness, Essex. SS3 9NE
Telephone No:	01702 29 35 17	
Email Address:	gwilliampaul@btinternet.com	

Part A – A Picture of Our Community

Part A of the questionnaire takes respondents through the 10 main headings and requests detailed responses to a number of factual questions under each.

1 The Christian Faithful

1.1 Please complete the grids below to indicate how the number of those worshipping in your parish community has changed since 1985.

Mass attendance

1985	1990	1995	2000	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
452	450	502	522	320	386	413	430	420	445	436	450	465	481

Baptisms

1985	1990	1995	2000	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
23	18	25	35	25	31	34	51	30	32	28	14	29	21

Confirmations

1985	1989	1994	2000	2003	2007	2008	2009	2010	2011	2012	2013	2014	2016
36	16	39	09	31	21	-	21	14	-	18	15	08	19

Marriages

1985	1990	1995	2000	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
08	05	04	01	03	02	01	06	04	05	05	03	00	01

Receptions

1985	1990	1995	2000	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
04	01	03	05	08	03	06	04	07	06	10	07	05	07

1.2 Are you aware of any significant demographic changes (e.g. a large increase / decrease in the overall population, an increase in the number of immigrants etc.) in your local area in the last 10 years that have impacted / will impact on your parish?

- Yes No

1.3 If Yes, please give a brief description of the changes and their impact on your parish community.

Brief description of change	Impact or potential impact
Nothing to report	

1.4 Are you aware of other significant changes in the local area that are impacting / likely to impact upon your parish? (Examples could include: major housing developments, the closure of a large employer, the development of a new industrial estate, an increase in youth unemployment etc.)

- Yes
 No

1.5 If Yes, please provide a brief description of the changes and their impact / potential impact on your parish community as far as you are able.

Brief description of change	Impact or potential impact
Likelihood of new housing developments within our parish boundaries at Great Wakering and on land adjacent to Ness Road	Potential for new parishioners

1.6 Based on the most recent reported average mass attendance for your parish please give an **approximate** age breakdown using the categories below.

Note: We are seeking a 'best guess' here - unless you feel that taking a more systematic / survey approach would be helpful to you.

Age range	Approximate number
0-10	113
11-18	32
19-25	08
26-49	158
50-70	135
Over 70	33
TOTAL	479

2 Leadership

- 2.1 Please provide details about the leadership roles in your parish community (e.g. Permanent Deacons, Lay Leaders, Chair of Parish Pastoral Council, SVP President, Chair of Finance Committee, Head Teacher, Chair of Governors, Music Group Leader etc.) Please provide approximate numbers where possible.

Role	Number
Baptism lead Catechist	1
Chair of Parish Pastoral Council	1
Confirmation lead Catechist	1
First Holy Communion lead Catechist	1
Headteacher -Primary	1
Chair of School Governors	1
Music Group Leaders	5
Parish M.C.	1
Chair of Finance Committee	1
Parish Treasurer	1

- 2.2 Please describe the situation in your community regarding a Parish Pastoral Council (PPC) or equivalent group.

- No PPC or equivalent is in place (*Go to Question 2.11*)
 A PPC or equivalent is in place but is having little or no impact on the parish community
 A PPC or equivalent is in place and is having a significant impact on the parish community

- 2.3 Where a PPC or equivalent is in place, please indicate the year that it was established.

2000

- 2.4 Where a PPC or equivalent is in place, does it have a written constitution?

- Yes
 No

- 2.5 Where a PPC or equivalent is in place, how frequently does it meet?

- Monthly
 Every 2 months
 Every 4 months
 Every 6 months
 Annually
 Other

If other, please specify

Every 3 months plus the annual AGM

2.6 What is the process for setting the agenda for the PPC or equivalent?

- The agenda is agreed at the beginning of the meeting
- The agenda is set at the previous meeting
- The chair seeks items in advance
- The chair determines the agenda
- There is a standard agenda for every meeting

2.7 Who chairs the PPC or equivalent?

- Priest
- Deacon
- Lay person
- Religious

Glory be to the Father –
in whom we live
and move and have our
being.

2.8 How are people in the parish informed about the membership and work of the PPC or equivalent?

The PPC consists of the Parish Priest, 6 members elected by the parish every three years, 4 Parish Priest appointed members and 4 permanent co-opted members (Parish Treasurer, Chair of Finance Committee, Head Teacher of St. George's School and Parish SoG). The Constitution is published on the Parish website together with details of membership, and past minutes of meetings and the AGM

2.9 Which parish(es) is / are represented on the PPC or equivalent?

Members come from both churches.

2.10 What is the number and approximate age profile of members?

Age range	Number
Under 40	1
40 -70	13
Over 70	1
TOTAL	15

2.11 Is there a Finance Committee in place in the parish?

- Yes
- No

2.12 If Yes, how frequently does it meet?

Monthly Every 2 months Every 4 months Every 6 months Annually Other

-
-
-
-
-
-

If other, please specify

Quarterly plus ad hoc meetings are also called when needed

2.13 What is the process for setting the agenda for the Finance Committee?

- The agenda is agreed at the beginning of the meeting
- The agenda is set at the previous meeting
- The chair seeks items in advance
- The chair determines the agenda
- There is a standard agenda for every meeting

2.14 Who chairs the Finance Committee?

- | | | | |
|-----------------------|-----------------------|----------------------------------|-----------------------|
| Priest | Deacon | Lay
Person | Religious |
| <input type="radio"/> | <input type="radio"/> | <input checked="" type="radio"/> | <input type="radio"/> |

2.15 How are people in the parish informed about the membership and work of the Finance Committee?

The Parish Treasurer provides a full report each quarter for the Finance Committee. In addition a Finance report is also sent to PPC members ahead of their meetings which is then discussed and any questions answered. An annual report is also provided both for the AGM and this is also circulated when prepared with the weekly newsletter. The finance report to the PPC forms part of the minutes published on our website.

2.16 What is the number and approximate age profile of members?

Age range	Number
Under 40	-
40 -70	3
Over 70	4
TOTAL	7

**Glory be to the Son -
whose name we bear and
who calls each of us to be
his disciples;**

3 Active Involvement of People

3.1 How many people in your parish community are registered for ministries that were subject to DBS (formerly CRB) checks in 2015? 61

3.2 How does this compare with the position in 2010?

2010 – 73 .The number has decreased due to more than one factor. The commitment of adults to various groups that reflect their interests has changed. Where parishioners have died or moved out of the parish they have not necessarily been replaced. All those adults who need DSB checks have them. When the need arises the Parish Administrator will seek advice from the Diocesan Safeguarding Officer.

3.3 Are there any paid workers for your parish community?

- Yes No

If Yes, please provide details below.

Role Title	Number	Total hours contracted per week
Administrator	1	24
Presbytery cleaner and household duties	1	5
Hall cleaner	1	3

3.4 Please indicate approximately how many lay people in your parish, in the age categories shown, are involved with delivering parish / deanery programmes.

Role	Under 40	40 - 70	Over 70	Total
Marriage preparation		1		1
RCIA programme delivery		2		2
First Holy Communion Programme	1	2		3
Confirmation Programme	3	2		5
Baptism Course			1	1

3.5 Please list below other non-liturgical* lay voluntary roles that are present in your parish community along with numbers in the age categories shown. Please think widely here (e.g. PPC members, church cleaners, welcomers, Finance Committee members, musicians, flower arrangers, gardeners etc.)

**Note: Question 4.4 will ask for information about liturgical roles.*

Role	Under 40	40 - 70	Over 70	Total
PPC members	1	14	1	16
Finance Committee	-	3	4	7
Church cleaners	2	6	2	10
Ushers and Greeters	2	10	-	12
Role	Under 40	40 - 70	Over 70	Total
Musicians	22	15	7	44
Flower arrangers	1	3	5	9
Gardeners	-	9	5	14
Offertory Counters	-	4	4	8
Repository	-	1	1	2

3.6 Please identify the full range of social activities that take place in the parish community along with their frequency (where relevant).

Social Activity	Frequency
Art Group	Weekly
Brownies	Weekly –Term time
Guides	Weekly-Term Time
Young Justice & Peace	Monthly
Justice and Peace	Monthly
Cafe Group	Fortnightly
Family Group	Weekly-Term time
Lunch Club	Weekly

4 Worship and Spiritual Life

4.1 Please indicate the venues and times of masses currently celebrated each weekend.

Venue	Day	Time
St. George and the English Martyrs	Saturday	6.00pm
St. George and the English Martyrs	Sunday	10.45am
St. Gregory	Sunday	8.45am

4.2 Please provide details of any planned changes to these arrangements.

No planned changes in the immediate future.

4.3 Please provide details of other regular services celebrated in the parish community along with an indication of their frequency and venue.

Service	Frequency	Venue
Morning Mass	Every Monday, Wednesday & Friday	St George
Morning Prayer	Every Monday, Thursday & Friday	St George
Adoration of the Blessed Sacrament	Every Friday	St George
Benediction	Every Friday	St George
Prayer Group	Every Tuesday	St Gregory
Morning Mass	Every Tuesday	St Gregory
Vespers (Lent and Advent)	Every Sunday alternate venue	St George & St Gregory
Stations of the Cross (Lent)	Every Friday	St George
Eucharistic Service	Every Thursday	St George

4.4 Approximately how many lay people have specific roles in the planning, preparation and celebration of masses and other liturgies?

Contribution	Number
Readers	35
Eucharistic Ministers	47
Funeral Servers	3
Children's Liturgy leaders	5
Altar Servers	18
Musicians / Choir	44
Leaders of Morning / Evening Prayer	7
Sacristans	5
Homily Preparation	1
Evening Prayer (Lent & Advent)	4

4.5 Please identify the range of other activities that contribute to the spiritual life of your parish community. Please think widely about the full range. (e.g. Prayer groups, Rosary groups, Parish Pilgrimages, Retreat Days, Accompanied Prayer etc.)

Group / Activity	Frequency	Venue
Rosary Group	Weekly	St George
Cafe Group (Lent and Advent)	Fortnightly	St. George
Prayer Group	Fortnightly	St George
Day of Recollection for Eucharistic Ministers	Annually	St George

5 Education and Continuing Formation

Adult Formation

5.1 Please identify the Adult Formation activities (offered by the parish, deanery or diocese) that people from your parish have participated in over the last 3 years. Where possible, please indicate the approximate number of people who have participated.

Adult Formation Activity	Yes / No		Approximate Number
Catechist Training Programmes	<input type="radio"/>	<input checked="" type="radio"/>	
Eucharistic Ministry Training	<input checked="" type="radio"/>	<input type="radio"/>	47
Reader Training	<input checked="" type="radio"/>	<input type="radio"/>	18
Lenten Lectures /Deanery	<input checked="" type="radio"/>	<input type="radio"/>	10
First Holy Communion Parents	<input checked="" type="radio"/>	<input type="radio"/>	30
RCIA	<input checked="" type="radio"/>	<input type="radio"/>	07

5.2 Does your parish offer a Journey in Faith programme to support Catholics who wish to learn more about their faith?

- Yes No

Young people in schools and their families

Catholic primary school(s) serving your parish

5.3 For each Catholic primary school serving your parish please complete the following information:

School Name: St. George's Primary ,Shoeburyness			
	2008	2012	2015
Total no. of Pupils	210	210	210
% of Catholic Pupils	73%	79%	78%
Total no. of Teachers	11	13	14
% of Catholic Teachers	45%	38%	28%

5.4 Please describe briefly how the primary school(s) and the parish work together to prepare children for the sacraments.

The Head Teacher organises, prepares and runs the First Holy Communion Course in the parish. It is not seen as a 'school club', it is definitely rooted in the parish. There is some follow up work in assemblies where we celebrate the sacrament with the children. With regards the other sacraments, whilst it is unusual for the children to receive baptism, any siblings are celebrated in the school newsletter and in assemblies. The children are taught about every sacrament as part of the R.E. syllabus during their time at the school. They have the opportunity to dramatise, write about and see media footage of all the sacraments

5.5 How is / are the primary school(s) involved in the adult faith formation of the children's parents?

All parents are invited to class assemblies, class Masses and class celebrations; all of which are themed around the R.E. topic. The children also perform the Nativity at Christmas and the Passion at Easter, both being very well attended by parents. The children, accompanied by parents who are free, attend holy days of obligation at church and we have end of term Masses which the parents are invited to.

5.6 Where a Parish Pastoral Council or equivalent exists is there representation from the Head Teacher(s) or other staff member?

- Yes
 No

5.7 Where a Parish Pastoral Council or equivalent exists does the membership include school governors?

- Yes
 No

**to build his Kingdom
and to go out into the world
and bear its fruit.**

5.8 Please describe how the primary school promotes links with the parish community and how the parish community promotes links with the school (e.g. Mini Vinnies, Fair Trade, joint social activities etc.)

Link	Brief description
<i>Example: Joint Social Events</i>	<i>Termly joint fund-raising social events held in school hall</i>
Christmas Fayre	Joint fundraising between the school and parish
Race Night	Joint fundraising between the school and parish
Family Mass	Children from the school read and sing
Promoting events in school newsletter	Advertising of the summer fayre RCIA course / Family Mass in Parish Church
CAFOD	The parish representative for CAFOD presents assembly to the children detailing the work of the charity. They also come to school assemblies receive any donations that the school makes.
Carol Concert	at Christmas

- 5.9 Please give details of any joint parish / school celebrations of the Eucharist. Please include frequency and location.

Holy days of Obligation ~ the children go to the church
Family Mass
First Holy Communion and Going Forth Masses

- 5.10 Please give details of any joint school / parish non-Eucharistic celebrations. Please include frequency and location.

Christmas Fayre
Race night ~ joint fundraising

- 5.11 Please describe any ways in which the school and parish share their buildings and other resources. (e.g. Hall, meeting rooms, minibuses etc.)

Parish Council Meetings at the school
Christmas Fayre held at the school
Church is used for Carol Concert and Easter performance of the passion

Catholic Secondary (including Middle) school(s) serving your parish

5.12 For each Catholic secondary school serving your parish please provide the following information:

School Name: St Thomas More- Boys			
	2008	2012	2015
Total no. of Pupils	992	698	1021
% of Catholic Pupils	78%	71%	63%
<hr/>			
Total no. of Teachers	14	60	65
% of Catholic Teachers	36%	45%	49%

5.13 Please describe briefly how the secondary school(s) and the parish work together to prepare young people for the sacraments.

Baptism
 If any student expresses an interest in being baptised as a Catholic, they are encouraged to make contact with their parish priest. A Teacher is able to put them in touch. A case study example of this would be a student who approached a teacher in school with such an interest. He was given details of the parish to which he belonged and gave him Mass times. The student was also made known to the parish priest and introduced to a member of staff known to be a parishioner at the same parish.

Sacrament of Reconciliation
 The Sacrament is facilitated in school during Lent when the priests of the Deanery make themselves available over one particular week. This opportunity is publicised in Contact (school newsletter) together with the opportunities available to students in their parishes

Sacrament of the Eucharist
 We have a full programme of Masses throughout the year, ranging from Form Masses, to whole school celebrations. The priests of the deanery are invited to come into school to celebrate / concelebrate.

Sacrament of Confirmation
 Some priests of the Deanery have been into school to advertise and promote the parish Confirmation programme. We have gathered groups of students using school data to identify those students who are eligible to receive the Sacrament. During the Summer term, we hold a celebration of Mass in school for all those who are receiving the Sacrament in their own parishes.

5.14 How is / are the secondary school(s) involved in the adult faith formation of the children’s parents? (Include any joint work with the parish).

We do not currently offer any formal programmes of faith formation for parents. However our programme of liturgical events open to parents offer spiritual nourishment e.g. celebrations of Mass (Year 7 Welcome Mass, Mass for the deceased) Advent and Lent Services

5.15 Where a Parish Pastoral Council or equivalent exists is there any representation from the secondary school(s)?

- Yes No

5.16 Please describe how the secondary school(s) promote links with the parish community and how the parish community promotes links with the school(s) (e.g. Fair Trade, John Paul II Award, joint outreach activities etc.)

Link	Brief description
<i>Example: Lenten Fundraising initiatives</i>	<i>Joint fundraising effort between parish and school with a specific outreach cause identified each year.</i>
<p>We raise funds throughout the year and the chosen charities would be in keeping with our identity as a catholic school and as such common with the parishes of our Diocese e.g. CAFOD, BCCS</p> <p>Mini Vinnies – SVP youth branch with St Helen’s e.g. visit to Nazareth House at various times of the year</p> <p>Promotion and attendance at World Youth Day, Lourdes Pilgrimage and Diocesan Citizenship Award through promotion with visits to Walsingham House and in school visits from BCYS and the Vocations team</p>	

5.17 Please give details of any joint parish / secondary school celebrations of the Eucharist. Please include frequency and location.

The Prefects’ mass has previously been held at St Peter’s and as such is open to parishioners

Weekly mass in school on a Thursday also invites members of St Peter’s parish.

Year 3 Mass to celebrate those children who have received Holy Communion for the first time.

Annual mass for all staff working at Deanery schools is held at St Bernard’s in September.

Annually mass for Year 6 held at OLOL in June/June concelebrated by Deanery priests with support from pupils in St Thomas More and St Bernard’s.

5.18 Please give details of any joint parish / secondary school non-Eucharistic celebrations. Please include frequency and location .

Advent and Lent Services are open to friends of the school and are advertised in Parish newsletters

5.19 Please describe any ways in which the school and parish share their buildings and other resources. (e.g. Hall, meeting rooms, minibuses etc.)

St Peter’s Parish Hall has been used in the past as a venue for Year 8 retreats and social following Prefects Mass

Discussions have taken place about the possibility of a joint trip to the Flame Congress between parishes and St Thomas More

5.20 For each Catholic secondary school serving your parish please provide the following information:

School Name: St Bernard's -Girls			
	2008	2012	2015
Total no. of Pupils	864	725	884
% of Catholic Pupils	81%	82%	75%
Total no. of Teachers	26	81	67
% of Catholic Teachers	23%	22%	42%

5.21 Please describe briefly how the secondary school(s) and the parish work together to prepare young people for the sacraments.

First Holy Communion
 Year 3 Eucharistic celebration for all Deanery primary students (boys and girls) following their first Holy Communion. We liaise with both the primary schools and parish clergy in preparation for this day which takes place in early July. All parish catechists are invited to this celebration. The theme for the day is agreed together with the primary schools and Deanery clergy and reflects papal intentions. This year 'The Year of mercy and the Eucharist' is the theme. 2014/15 (The Common Good); 2013/14 (The Beatitudes) and 2012/13 (The Year of Faith).

Confirmation
 Year 8 students complete a module of teaching on confirmation. The timing of this was adjusted in consultation with parish catechists and clergy. It includes the writing of a letter requesting confirmation which students then give to their parish priests at the appropriate time. The school has called confirmation catechists together to develop this module of teaching and to develop links between school and parish. Resources and information about parish confirmation programmes were shared. Annual Confirmation Celebration Mass for students, parents and catechists held in St Bernard's Chapel after school. A number of Parish candidates in the last 2 years attended other schools and it has become difficult to make this celebration as inclusive as we would like it to be. We would like to be able to invite all confirmandees from each parish to this celebration.

Marriage
 Diocese approved "Explore" group lead sessions for Sixth Form students about marriage during General RE lessons. This was very well received

5.22 How is / are the secondary school(s) involved in the adult faith formation of the children's parents? (Include any joint work with the parish).

No direct link but a number of staff at school at any one time will be involved in parish programmes such as Catechists for Eucharist and Confirmation and contributing to RCIA programmes.

5.23 Where a Parish Pastoral Council or equivalent exists is there any representation from the secondary school(s)?

- Yes No

5.24 Please describe how the secondary school(s) promote links with the parish community and how the parish community promotes links with the school(s) (e.g. Fair Trade, John Paul II Award, joint outreach activities etc.)

Link	Brief description
<i>Example: Lenten Fundraising initiatives</i>	<i>Joint fundraising effort between parish and school with a specific outreach cause identified each year.</i>
None	

5.25 Please give details of any joint parish / secondary school celebrations of the Eucharist. Please include frequency and location.

None

5.26 Please give details of any joint parish / secondary school non-Eucharistic celebrations. Please include frequency and location.

None

5.27 Please describe any ways in which the school and parish share their buildings and other resources. (e.g. Hall, meeting rooms, minibuses etc.)

NA

6 Outreach

6.1 Does your parish / deanery offer a RCIA (Rite of Christian Initiation of Adults) programme?

- Yes
 No

6.2 If Yes, how often does this take place?

October to May each year

6.3 Please indicate any outreach activities that your parish is involved with *in the local area* (e.g. Food banks, Homeless projects, Asylum Seekers / Refugees, Prisoners / the families of prisoners, Drop-ins, Chaplaincy, Justice and Peace, Lourdes Youth etc.) Please indicate whether the parish makes a financial commitment.

Outreach activity	Brief description	Financial Commitment (Yes / No)	
		Yes	No
Example: Redbridge Sunday Drop-in	5 parishioners are involved on the weekly rota for this ecumenical project across the town. All parishioners are asked to contribute canned goods which are collected each week.	<input checked="" type="radio"/>	<input type="radio"/>
HARP Project	This is a local Southend homeless project to which the parish contributes. Contributions have a monthly 'focus' – toiletries, canned food, dried food, etc. The Maundy Thursday collection each year goes to this project.	<input checked="" type="radio"/>	<input type="radio"/>
Justice and Peace Group	Youth Section –have slept rough to raise awareness of the plight of the homeless locally and raised money for the above project.	<input checked="" type="radio"/>	<input type="radio"/>

6.4 Please describe any active involvement your parish has in the cultural and political life of the local neighbourhood / district (e.g. local governance, social action, ward meetings, community forums etc.)

None.

6.5 Please describe any links that the parish community has *with other parts of the world*. (e.g. CAFOD, MISSIO – Red Boxes, our twin Diocese of Dundee, Aid to the Church in Need, parish overseas projects etc.) Please indicate whether the parish makes a financial commitment.

Outreach activity	Brief description	Financial Commitment (Yes / No)	
		Yes	No
Example: Kenya Project	A strong link has been in place for 10 years with Community in Kenya resulting in the development of various activities including a village-based water project and a chicken farming project.	<input checked="" type="radio"/>	<input type="radio"/>
CAFOD Fast Days	Annual Harvest /Lent collection, plus CAFOD boxes	<input checked="" type="radio"/>	<input type="radio"/>
Twinned with Dames Fontein, South Africa	Water capture and purification project. Fund raised through Justice and Peace Group	<input checked="" type="radio"/>	<input type="radio"/>
Missio	Several parishioners involved in distributing and collecting the Red Boxes	<input checked="" type="radio"/>	<input type="radio"/>
Let the Children Live!	A number of parishioners support this charity plus we have held an additional collection for them	<input checked="" type="radio"/>	<input type="radio"/>
Samaritan Parcels	Christmas shoe box appeal	<input checked="" type="radio"/>	<input type="radio"/>

- 6.6 During the past 12 months in what ways has the priest / deacon / religious engaged with other Christian faith leaders in the locality?

Lenten and Advent evening talks with 'Churches Together'
Annual Ecumenical Service during Week of Prayer for Christian Unity

- 6.7 During the past 12 months in what ways has the parish community engaged with other Christian communities in the locality? (Please include activities / services as part of Churches Together, Week of Prayer for Christian Unity, Joint acts of witness / shared worship, joint social activities and joint outreach activities.)

Activity	Brief description
<i>Example: Good Friday Walk of Witness</i>	<i>Around 70 people from all Christian denominations in the town walked behind a cross being carried between the churches concluding with prayer in the Town Centre.</i>
Good Friday Walk of Witness	Around 40 people of different denominations walk from the east end of Great Wakering (St. Edmund's Church) to the west end (St. Nicholas Church)
Annual Ecumenical Service	Annual Ecumenical Service during Week of Prayer for Christian Unity
Advent Ecumenical Service	As above, but during Advent.
Churches Together Meetings	Lay Catholic representative attends periodic meetings of 'Churches Together'

- 6.8 Over the past 12 months in what ways has the parish community engaged with Faith communities other than Christians in the locality? Please include visits, talks, joint activities etc.

Activity	Brief description
<i>Example: Talk about the Jewish Passover Festival</i>	<i>Well attended evening talk at St Michael's Church with invitations to all Christian denominations in the area.</i>
NONE	

- 6.9 In what ways does the parish publicise itself and its activities to the wider community locally? (e.g. local media, posters in public buildings, website, leaflets etc.)

The Parish has a first rate website, which is updated regularly and includes material of contemporary relevance. There is also a 'poster board' outside the front of the church at street level.

7 Finances

7.1 Please complete the details below.

a) Income and Expenditure

£'s	2006	2010	2015
Income:			
Offertory		59,943	65,336
Gift Aid		9,432	13,687
Donations		1,674	5,303
Other income		18,174	27,149
Total Income		89,223	111,475
Expenditure:			
Property		21,311	43,208
Personnel		23,720	26,993
Other costs		43,030	45,509
Total Expenditure		88,061	115,710
Surplus / (Deficit)		1,162	(4235)

b) Surplus / deficit ignoring any extraordinary income or expenditure

£'s	2006	2010	2015
Surplus / (Deficit)		1,162	2,933

NB. This represents income minus expenditure, ignoring any extraordinary income or expenditure, e.g. one-off legacy or significant property repairs, etc.

PLEASE NOTE: We are only required to keep data for the last 6 years

Please answer the following questions based on the information collected above.

7.2 Does the current annual income for the parish meet its annual expenditure?

- Yes
 No

7.3 How has the parish income changed since 2006?

Whilst our Offertory income has increased at an average growth rate of 1.7% this has not kept pace with inflation since 2010. The benefit we have had is a switch from loose plate to standing orders and with it a greater sign up of Gift Aided donations. In addition the introduction in 2013 of the GASDS (Gift Aid Small Donations Scheme) has meant a large proportion of our loose plate qualifies as Gift Aided. We also have a vibrant fund raising group and hence generate more funds from that source. We are also generating increased income from our Parish Hall.

7.4 What are the major factors that have impacted upon parish income since 2006?

7.5 Please provide the following information about parish balances:

£'s	Amount at March 2006	Amount at March 2010	Amount at March 2015
Parish Deposit (or loan)			
Parish Current Account		18,683	23,823

7.6 What is the percentage of people in the parish community who are signed up to Gift Aid?

We have 150 individuals gift aiding and based purely on those numbers then we only have 31.3% signed up. However and speaking generally the offertory for a family comes from one member and so effectively we have 150 families gift aiding.

However this figure is not representative of the percentage of Offertory on which a Gift Aid claim is made.

If we accept that the amount of Offertory on which Gift Aid can be claimed is:

1. The amount of numbered envelopes and standing orders, plus
2. a sum of £10k for loose plate on which GASDS is reclaimed then we can calculate the percentage of total offertory on which we claim a refund of Gift Aid

The last information available is for the year 2014/15 but we will be able to check this when figures are available for 2015/16. This showed that we claimed a refund on £54,068 (£44,068 + £10,000) or 82.75% based upon total offertory that year of £65,336. This we understand is one of the highest returns in the Diocese. The percentage will increase for 2016/17 when the new limits for GASDS is introduced on 6th April 2016 which will allow us to claim Gift Aid on another c. £4k of loose plate. The benefit should be a further 5% on the refund mentioned earlier.

As another input we think we have probably 175 families attending mass each week but that can be one person or as in one case a family of 2 adults and 4 school aged children.

Hence I'm not sure the question has any meaning and would have been better asking for the percentage of Offertory on which we claim Gift Aid

7.7 What is the average offertory per head each week?

Again in this question is biased towards those parishes with an aging congregation as against those with a mixed age range and with young families such as our own. Based upon the weekly count then the average offertory for the first 5 months (22 weeks) of this year is £2.74pw but on 175 families then our amount would be £7.50pw

7.8 Please describe how parishioners are informed annually of the parish finances.

- By verbal statement
- By a displayed written statement
- By each person receiving a written statement (e.g. in bulletin)
- Through a general meeting
- Other – please describe

In the minutes of the PPC meetings plus by the annual report given both verbally and given out at the time with the weekly newsletter

7.9 Please describe any significant fundraising activities that are in place within the parish at present.

Purpose of fundraising	Method(s) used
<i>Example: To subsidise costs for young people going to Lourdes</i>	<i>Raffles and sponsored walk</i>

7.10 Please identify any factors (e.g. population shift, changes in local employment etc.) that will have a significant impact on the *financial position* of the parish over the next 5 years.

Factor	Potential Impact
Planned housing developments could lead to an increase in our congregation	Increased offertory.
Cutbacks in the grant to Local Authorities	Could lead to an increase in our Council Tax
Inflation	Increase in expenditure not matched by increase in income

7.11 Please describe any expenditure (excluding property costs) of more than £15K per individual project, anticipated within the next 5 years.

Nature of Expenditure	Anticipated Cost
NONE	

8 Facilities

Note: Where there is more than one church within a parish, this section will need to be repeated for each church site. Additional copies of this section and the next (Section 9 – Geographic Distance) are available on the website. Please use as many of these as you require.

8.1 Please provide information about the buildings associated with each church site within the parish.

Parish Name	Church Name	Capacity
St George and the English Martyrs	St. George	300
St George and the English Martyrs	St. Gregory	100

St George and the English Martyrs	St. George
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In your opinion		Very Good	Good	Fair	Poor	
8.2	What is the overall state of repair of the Church?	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	
8.3	What is the overall state of repair of the Presbytery?	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	
8.4	What is the overall state of repair of the Church Hall?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	
				Yes	No	
8.5	Is there a car park?				<input type="radio"/>	<input checked="" type="radio"/>
8.6	If Yes, how many parking spaces are there?					
8.7	Is there a parish office?				<input checked="" type="radio"/>	<input type="radio"/>
8.8	Are there secure on-site storage facilities for confidential documentation?				<input checked="" type="radio"/>	<input type="radio"/>
8.9	Is there an appointed Health & Safety Officer?				<input checked="" type="radio"/>	<input type="radio"/>
8.10	Are the following regular check-ups up to date:					
	• Portable electrical appliances?				<input checked="" type="radio"/>	<input type="radio"/>
	• Gas safety				<input checked="" type="radio"/>	<input type="radio"/>
8.11	Are the following facilities available for people with disabilities?					
	• Accessible toilets				<input checked="" type="radio"/>	<input type="radio"/>
	• Level access				<input type="radio"/>	<input checked="" type="radio"/>
	• Ramped access				<input checked="" type="radio"/>	<input type="radio"/>
	• Loop system				<input checked="" type="radio"/>	<input type="radio"/>

8.12	If any of the above provision is lacking are there plans in place to improve the facilities?	<input type="radio"/>	<input checked="" type="radio"/>
8.13	If Yes, please elaborate:		

8.14 Does the church have a cemetery?

Yes No

8.15 If Yes, who has responsibility for its care?

--

8.16 Please identify any other land / property for which the parish is responsible. (e.g. Residential lettings etc.)

Property / Land	Description
NONE	

8.17 Please describe the meeting spaces that the church has and how many people they can accommodate.

Meeting Space	No. of people
The meeting room is the Sacristy	10
Church Hall	120
The ground floor rooms of the Presbytery	4 to 6

8.18 Is there a place for smaller weekday Masses?

Yes No

If Yes, please provide details

St Gregory

8.19 Does the community have property that is in excess of its requirements?

Yes No

8.20 If Yes, please give details and any suggestions of ways to realise its potential.

Property / Land	Details / Suggestions

8.21 Are your premises used by external groups / organisations?

Yes No

8.22 If Yes, please provide details of the nature and frequency of the activity and whether the organisation pays a hire charge.

Group	Activity	Frequency	Hire charge (Y / N)	
<i>Example: Scouts</i>	<i>Pack Meeting</i>	<i>Weekly during term time</i>	<input checked="" type="radio"/>	<input type="radio"/>
Girl Guides and Brownies	Pack meetings	Weekly	<input checked="" type="radio"/>	<input type="radio"/>
Karate/Martial Arts- 2 clubs	as name suggests	Weekly	<input checked="" type="radio"/>	<input type="radio"/>
Music / Art groups - 2 groups	as name suggests	Weekly	<input checked="" type="radio"/>	<input type="radio"/>
Brown / Brown - 2 clubs	Luncheon club & Keep fit for the over 50s	Weekly	<input checked="" type="radio"/>	<input type="radio"/>
Mr & Mrs Clark	Private hire	Weekly	<input checked="" type="radio"/>	<input type="radio"/>
Brett-Pitt/Mazza - 2 groups	Yoga clubs	Weekly	<input checked="" type="radio"/>	<input type="radio"/>
Anita Agarwal/Advantage - 2 clubs	Pilates Groups	Weekly	<input checked="" type="radio"/>	<input type="radio"/>
Family Group	as name suggests	Weekly	<input type="radio"/>	<input checked="" type="radio"/>

8.23 Does the parish collaborate with other denominations locally regarding use of buildings?

Yes No

8.24 If Yes, please elaborate.

8.25 Do you anticipate any instances of expenditure on property (£5k or more on a single item / project) in the next 5 years?

Yes No

8.26 If Yes, please provide details.

Expenditure	Anticipated Cost
Repairs to church tower	15,000
Redecoration / upgrade of Presbytery	50,000
Refurbishment of Church hall	75,000

8.27 Please indicate the distances from the nearest primary and secondary schools to the church.

Name of school	Distance
St. Thomas More High School, Westcliff on Sea, SS0 0BW	8.1 miles
St. Bernard's Convent High School, Westcliff on Sea, SS0 7JS	4.8 miles
St. George's Primary School, Shoeburyness, SS3 9RN	0.8 miles

St George and the English Martyrs		St. Gregory			
In your opinion		Very Good	Good	Fair	Poor
8.28	What is the overall state of repair of the Church?	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
				Yes	No
8.29	Is there a car park?			<input type="radio"/>	<input checked="" type="radio"/>
8.30	If Yes, how many parking spaces are there?				
8.31	Is there a parish office?			<input type="radio"/>	<input checked="" type="radio"/>
8.32	Are there secure on-site storage facilities for confidential documentation?			<input checked="" type="radio"/>	<input type="radio"/>
8.33	Is there an appointed Health & Safety Officer?			<input checked="" type="radio"/>	<input type="radio"/>
8.34	Are the following regular check-ups up to date:				
	• Portable electrical appliances?			<input checked="" type="radio"/>	<input type="radio"/>
	• Gas safety			<input checked="" type="radio"/>	<input type="radio"/>
8.35	Are the following facilities available for people with disabilities?				
	• Accessible toilets			<input checked="" type="radio"/>	<input type="radio"/>
	• Level access			<input type="radio"/>	<input checked="" type="radio"/>
	• Ramped access			<input checked="" type="radio"/>	<input type="radio"/>
	• Loop system			<input checked="" type="radio"/>	<input type="radio"/>
8.36	If any of the above provision is lacking are there plans in place to improve the facilities?			<input type="radio"/>	<input checked="" type="radio"/>
8.37	If Yes, please elaborate:				

8.38 Does the church have a cemetery?

Yes No

8.39 If Yes, who has responsibility for its care?

8.40 Please identify any other land / property for which the parish is responsible. (e.g. Residential lettings etc.)

Property / Land	Description
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None	
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8.41 Please describe the meeting spaces that the church has and how many people they can accommodate.

Meeting Space	No. of people
None	

8.42 Is there a place for smaller weekday Masses?

- Yes No

If Yes, please provide details

8.43 Does the community have property that is in excess of its requirements?

- Yes No

8.44 If Yes, please give details and any suggestions of ways to realise its potential.

Property / Land	Details / Suggestions

8.45 Are your premises used by external groups / organisations?

- Yes No

8.46 If Yes, please provide details of the nature and frequency of the activity and whether the organisation pays a hire charge.

Group	Activity	Frequency	Hire charge (Y / N)	
<i>Example: Scouts</i>	<i>Pack Meeting</i>	<i>Weekly during term time</i>	<input checked="" type="radio"/>	<input type="radio"/>
Youth Groups	Social	Summer months	<input type="radio"/>	<input checked="" type="radio"/>
Confirmation Group	Social	Summer months	<input type="radio"/>	<input checked="" type="radio"/>

8.47 Does the parish collaborate with other denominations locally regarding use of buildings?

- Yes No

8.48 If Yes, please elaborate.

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8.49 Do you anticipate any instances of expenditure on property (£5k or more on a single item / project) in the next 5 years?

Yes No

8.50 If Yes, please provide details.

Expenditure	Anticipated Cost
None	

9 Geographic Distance

Note: Where there is more than one church within a parish, this section will need to be repeated for each church site. Additional copies of this section and the previous one (Section 8 – Facilities) are available on the website. Please use as many of these as you require.

Parish Name	Church Name
St George and the English Martyrs	St George and the English Martyrs

9.1 How many miles is it by road to the nearest 3 Catholic churches from this church?

Church Name	Distance
Sacred Heart, Southchurch, SS1 2QB	3.4 miles
St Helens, Westcliff, SS0 7JP	5.8 miles
St. Peters, Eastwood, SS9 4BX	7.4 miles

9.2 From which parish church was your parish originally founded?

St. Helens, Westcliff

9.3 With which local parish / church communities does your parish have the strongest relationship(s)?

Sacred Heart, Southchurch

9.4 Please describe any significant geographical obstacles between this church and other Catholic church(es) in your locality.

Geographically we are 'at the end of the line' –literally! We are the church furthest east on land mass between the Thames estuary to the south and the Crouch estuary to the north. We are at the eastern edge of the Southend conurbation giving us linear East /West connectivity and access to communications. We have to travel into the middle or further west in order to get out in most directions, except south of course –otherwise we end up in the Thames!

9.5 Based on the experience of your parishioners, how accessible is this church using public transport?

Easily Moderately With difficulty Not at all

Please elaborate.

Public transport is erratic on Sundays. We are the converse of being near the centre of a geographic 'hub'. We are on the periphery, out on a limb! Very much on the edge!!!! Only in September are people living in Great Wakering now able to get a direct bus link to Shoebury without having to go into central Southend

9.6 Does the parish provide any regular transport to church services?

Yes No

9.7 If Yes, please explain.

10 Young People

10.1 Please describe how work with young people is co-ordinated within your parish.

- No co-ordination in place
- Co-ordinated by the priest
- Co-ordinated by a permanent deacon
- Co-ordinated by a paid youth worker
- Co-ordinated by a volunteer
- Co-ordinated by a group of volunteers
- Co-ordinated by the Parish Pastoral Council
- Other (please describe)

to be open to change
and to move
forward together in hope

Each reflecting their particular interest

10.2 What activities, opportunities or projects are currently in place specifically for young people in your parish?

Activity	Brief description
Brownies	Our Parish Brownie Pack meets in the Parish Hall during Term time on Tuesdays, from 6.00pm until 7.30pm. The Pack welcomes girls aged seven to ten, from any school and of any religion. Our aim is for everyone to have fun, whilst following a varied programme. The Brownies, aged 7 to 10 years old learn teamwork, new skills and, most importantly, make many new friends.
Guides	Our Guide unit was set up in January 2011, and has become a thriving group for girls aged from 10 to 14 years old. We meet in the Parish Hall during term time on Tuesdays from 7.45pm until 9pm. We enjoy a wide range of activities, learn new skills and build new friendships. Guides in our unit have taken part in Divisional activities, such as the recent swimming gala at Garons Swim centre, and the 2012 Guide and Scout Gang Show.
Justice and Peace Youth Group	The J+P Group Works to raise awareness to many Justice and Peace issues at home and abroad. It reports on oppression homelessness and other hardships experienced by many peoples in various parts of the world. The youth work within the last year has 'slept rough' to raise awareness of homelessness locally. They also raised money to support HARP our local Southend charity that supports the homeless.
Music Group	We have a <i>Youth led Mass</i> approximately once every 4/5 weeks. The group is led by 3 adult leaders who have DBS clearance

10.3 How are young people involved in the wider planning / decision-making within the parish?

Through their adult leader who will in turn voice a view either directly to the Parish Priest or to the Parish Pastoral council

10.4 Please describe the level of involvement that your parish has with opportunities provided by our Diocesan Youth Service (BCYS) and other Diocesan opportunities for young people.

Activity	Not involved	Limited involvement	Quite involved	Very involved
Walsingham House Youth Retreats	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Monthly Youth Mass	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
St John Bosco Camp	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Flame Events	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
World Youth Day	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
School missions programmes (e.g., by the Sion Community)	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
National Youth Sunday	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Lourdes Pilgrimage – Youth Section	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Others – please specify:				

11 Vocations to the Priesthood and Religious Life

- 11.1 How many ordinations to the priesthood or diaconate have there been from your parish in the last 20 years?

None, to the best of my knowledge

- 11.2 How many men or women have entered religious life from your parish in the last 20 years?

None, to the best of my knowledge

- 11.3 Are there any current seminarians or religious postulants from your parish?

None

- 11.4 Are there any initiatives which your parish is taking to promote and encourage vocations to the priesthood, diaconate or religious life?

No specific initiatives apart from the usual encouragement on 'Vocations Sunday' each year.

12 Ethnic Chaplaincies and Eastern Catholic Churches

12.1 Are there any ethnic chaplaincies or Eastern Catholic Churches meeting in your parish?

Description	Frequency: Monthly/Weekly	Numbers
NONE		

12.2 Are any Catholics who are resident in your parish regularly attending an ethnic chaplaincy outside the parish, either as an alternative to the parish Sunday Mass, or in addition to attending the parish Sunday Mass?

Description	Location	Time	Freq.: Mthly/Wkly	Numbers
NONE				

12.3 Are any Catholics receiving pastoral care from an ethnic chaplaincy either within the parish or outside the parish?

Description	Location	Numbers
NONE		

END OF PART A